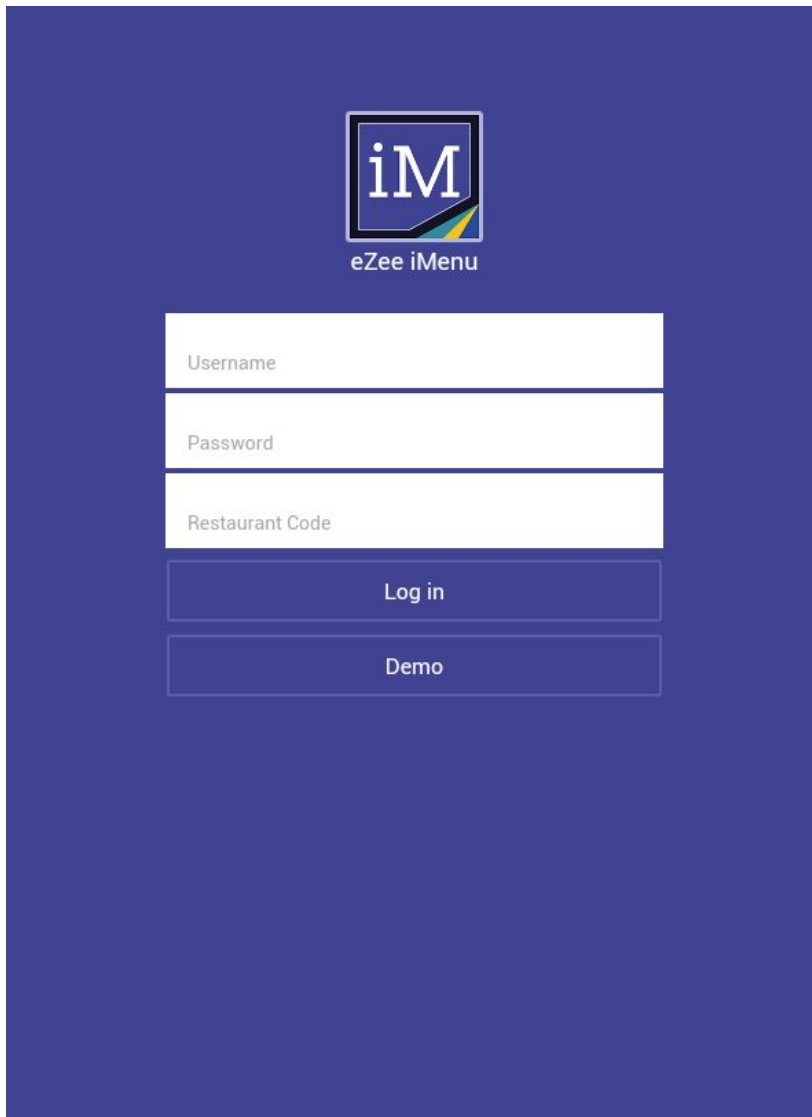# eZee iMenu Application User Guide

Index

eZee iMenu Application

User Guide

Welcome to eZee iMenu application user guide. This document will guide you how to interact with eZee iMenu application.

1. **Login into iMenu**

   To access eZee iMenu, You must have valid and active eZee iMenu account. Log in application with user name, password and restaurant code.

Application will authenticate and it will display appropriate message on authentication fail.
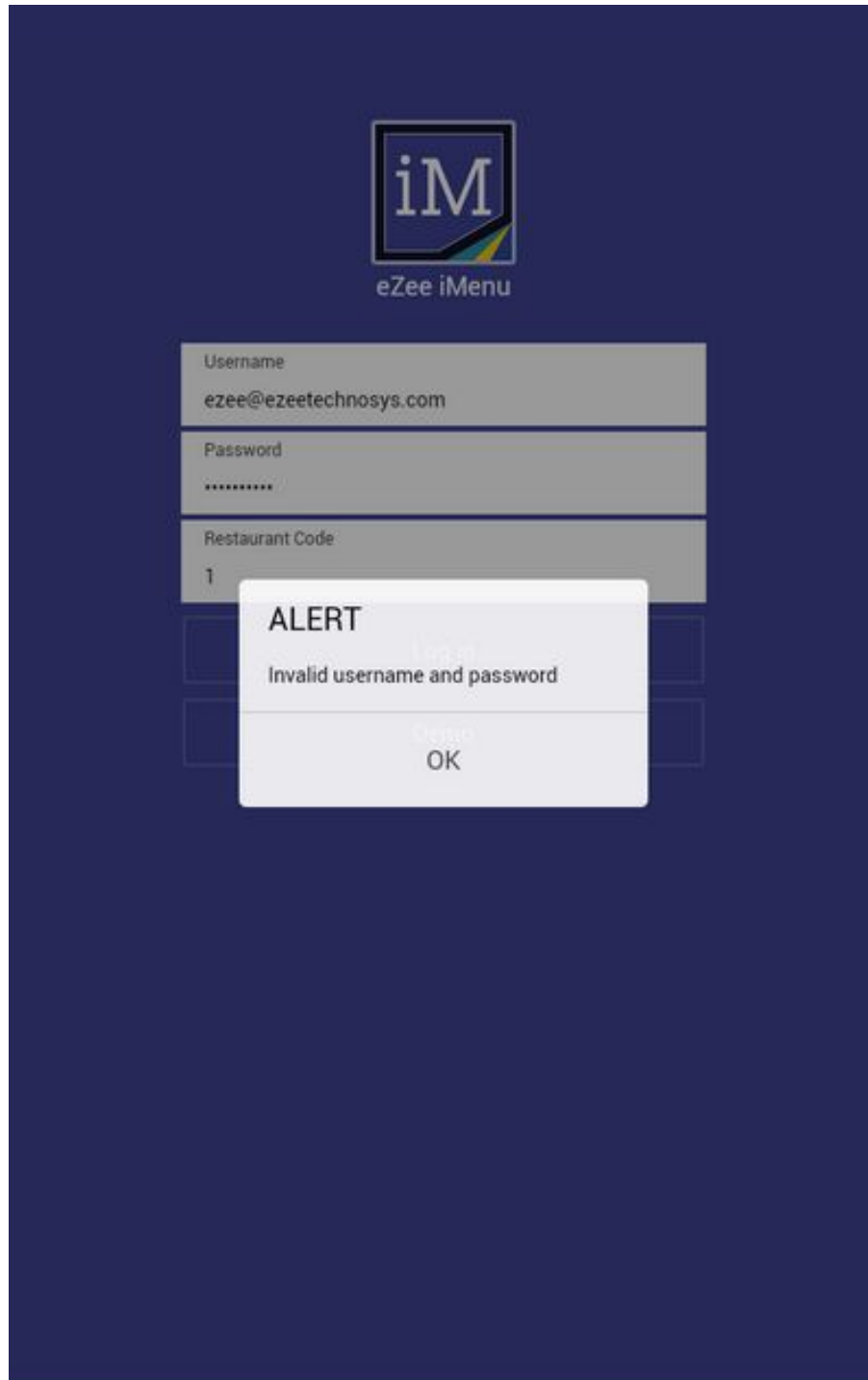
Restaurant can access their account only when they have valid and currently active iMenu account. eZee Technosys can disable iMenu account of any restaurant for various reasons (e.g eZee iMenu usage license is expired).

After entering valid and currently enabled credential, Application will authenticate and after successful authentication, you will redirected to home screen.

Application Menu
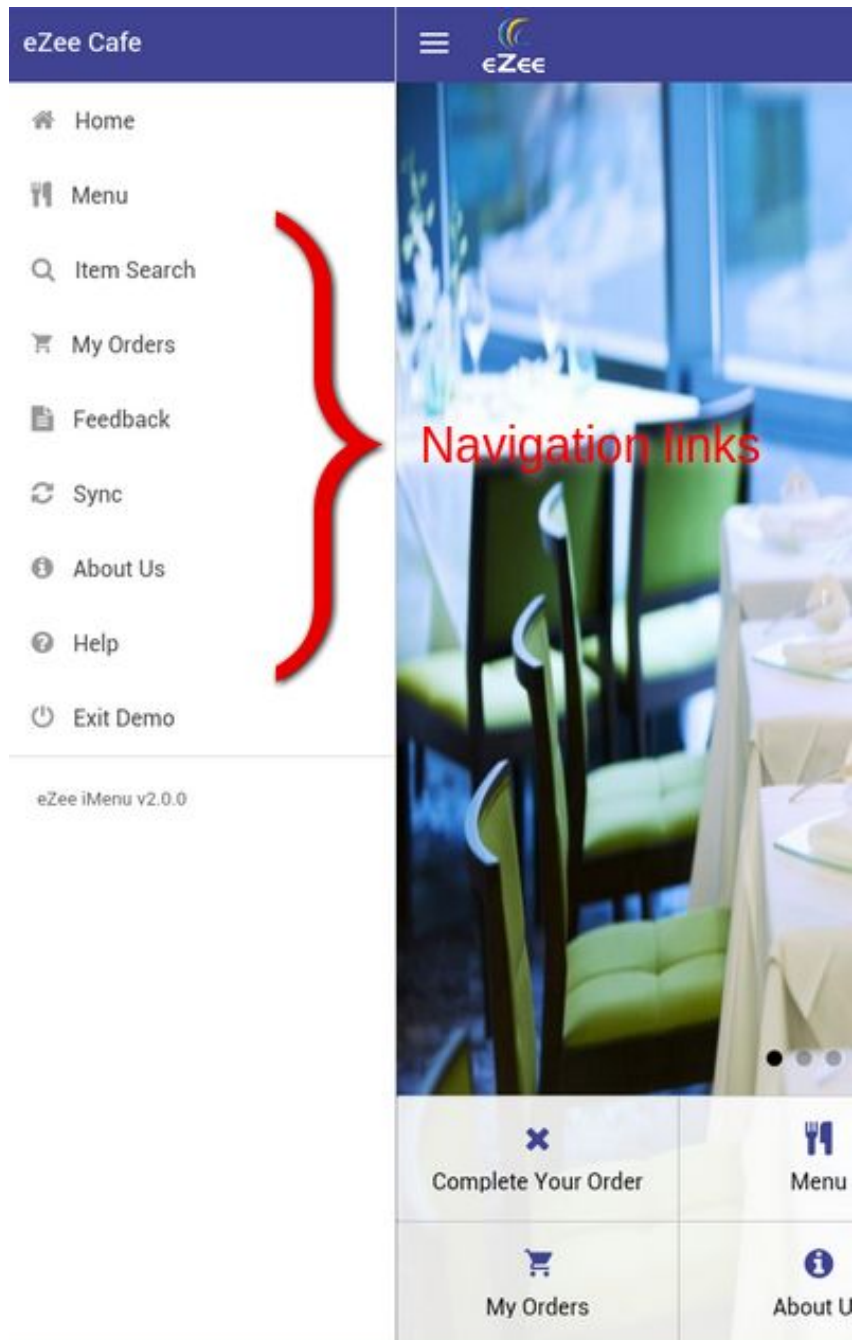
2. **Configure application**

Before using application, It should be configured. To enter into configuration screen, tap on restaurant logo or restaurant name on top left corner. It will ask for password again.

After entering valid password, press DONE, It will open configuration screen. If you check Remember me, application will not ask password again next time when user tries to access configuration.

PLEASE SELECT THE MENU WHICH YOU WOULD WANT TO DISPLAY ON THE HOME
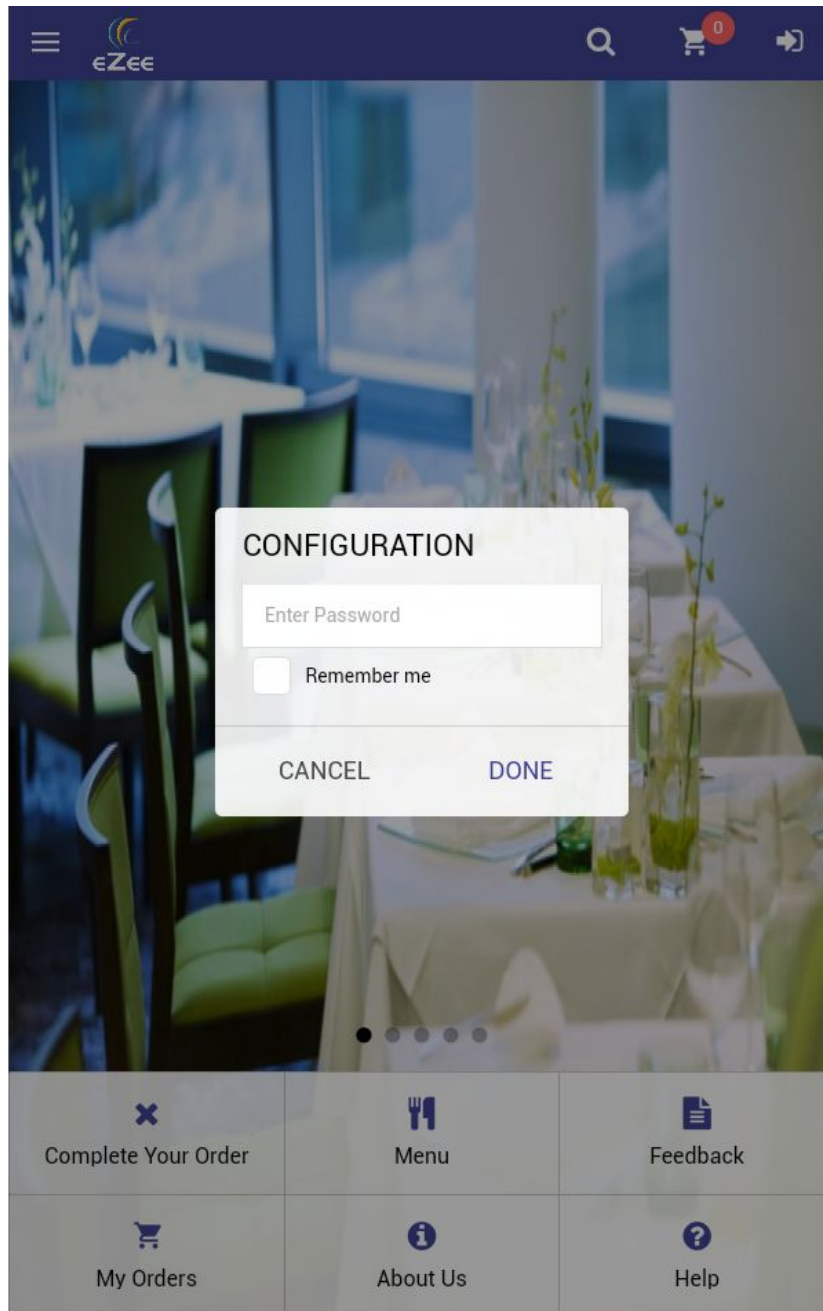SCREEN.

☑ My Orders — 10 — ☑ About Us

☑ Feedback — ☑ Help

☑ Sync

THEME COLOR

12

Theme Color

■ 11

Restaurant Logo
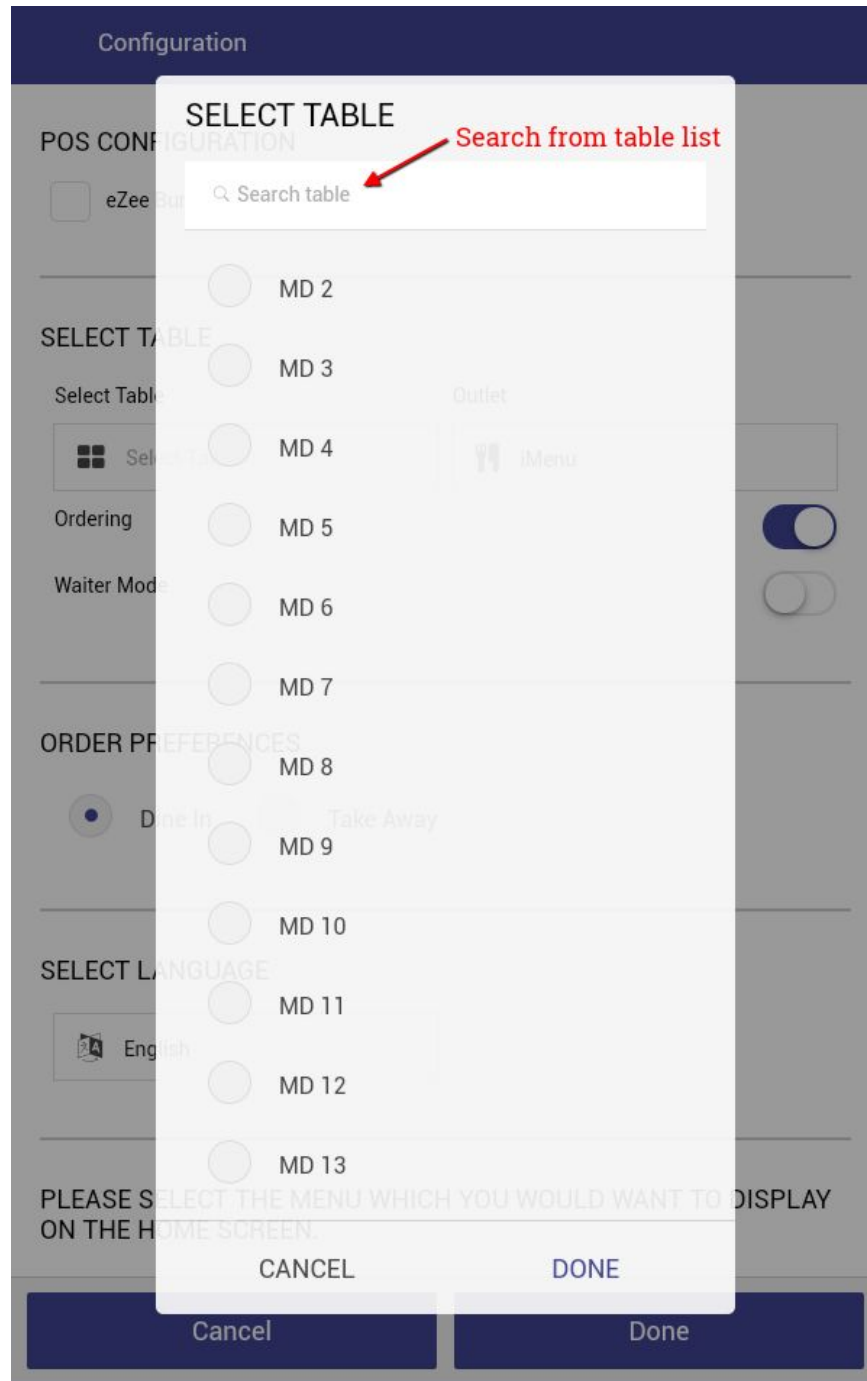

Sync 13

Exit Restaurant 14

| Cancel | Done |

1. **POS Configuration :** Check it if restaurant is using eZee Burrp! (POS   system). Here it should be unchecked.

2. **Select Table :** It is mandatory to select any table. Then only application will allow to send order.

3. **Outlet :** Name of outlet.

4. **Ordering mode :** This toggle button is used to set ordering mode of application. If this toggle is off, then application will not take any order.

5. **Display item rating:** This toggle button is used to display rating of food item. If this toggle is off, then rating is not displayed.

6. **Waiter Mode :** This toggle is on when waiter is holding device and taking orders from customer. If toggle is on then application will ask waiter name and table name prior to sending order to server.

   If Table and waiter are mapped in back end then application will display only those tables which are mapped with that particular waiter in table selection in configuration as well as on order screen.

7. **Select Waiter :** You need to select waiter.

8. **Fix Table :** If it is enable then application will not ask for waiter and table while placing order. In this case it is mandatory to select table in configuration.

9. **Order Preference :** It can be either dine in or take away.

   a) **Dine In :** If restaurant offers food to customer inside restaurant, then order preference should be set to dine in.

b) **Take Away :** If restaurant is offering food delivery service, then order preference should be set to take away.

9. Select Language : This allows to change language. It will list all languages that restaurant has taken.
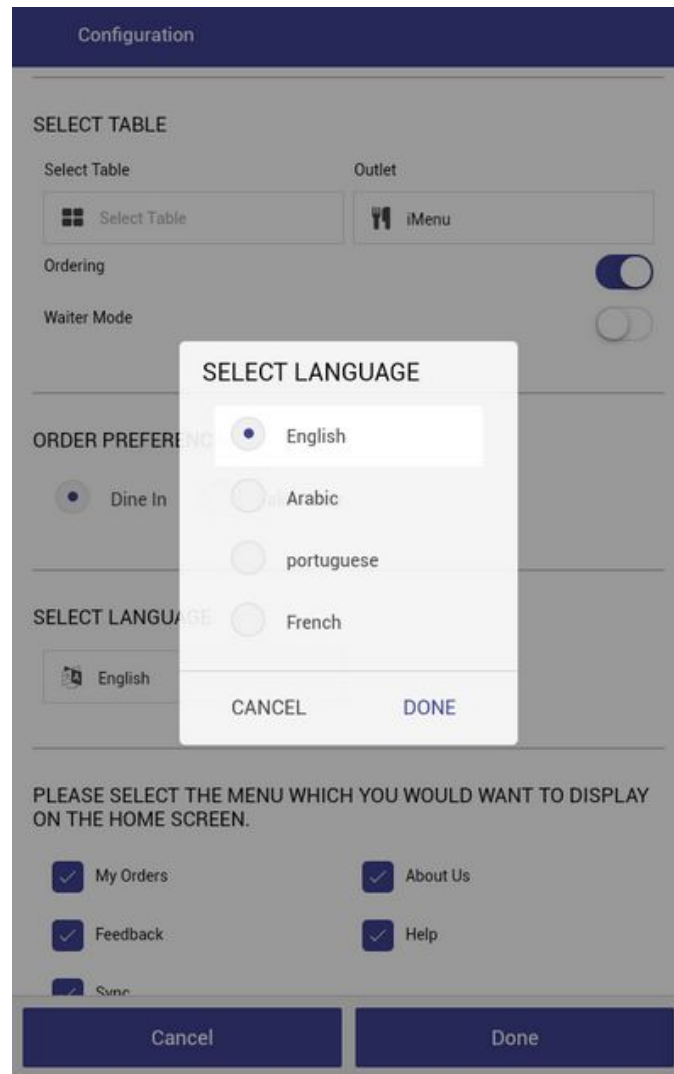

10. Home screen menu : Menu which are checked here, will be displayed on home screen. Those which are not checked will not be visible.
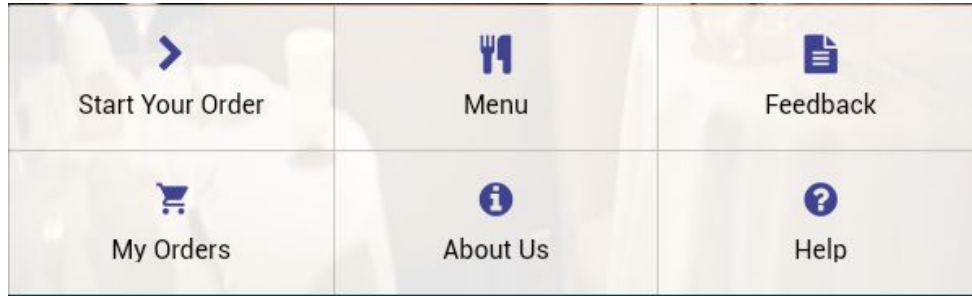
11. Theme Color : We can also change theme color of application. By tapping   colored square, it will open color palette and from that palette we can select color.

12. Restaurant Logo : It is used to change restaurant Logo which is visible to top   left corner of application home screen.
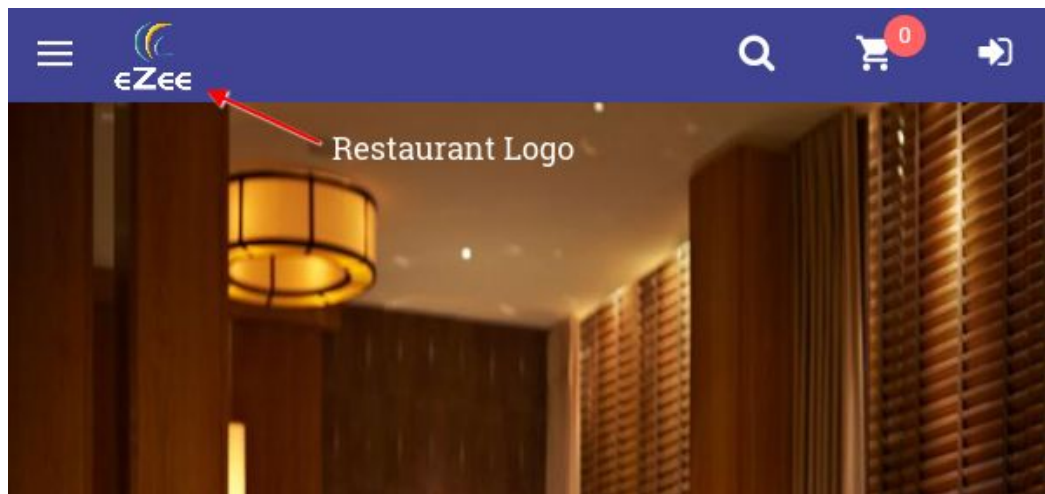

13. Sync : By tapping on this button, app will synchronized. In this, application   will fetch all data (menus, menu items, tables, waiters, remarks, etc) from server.
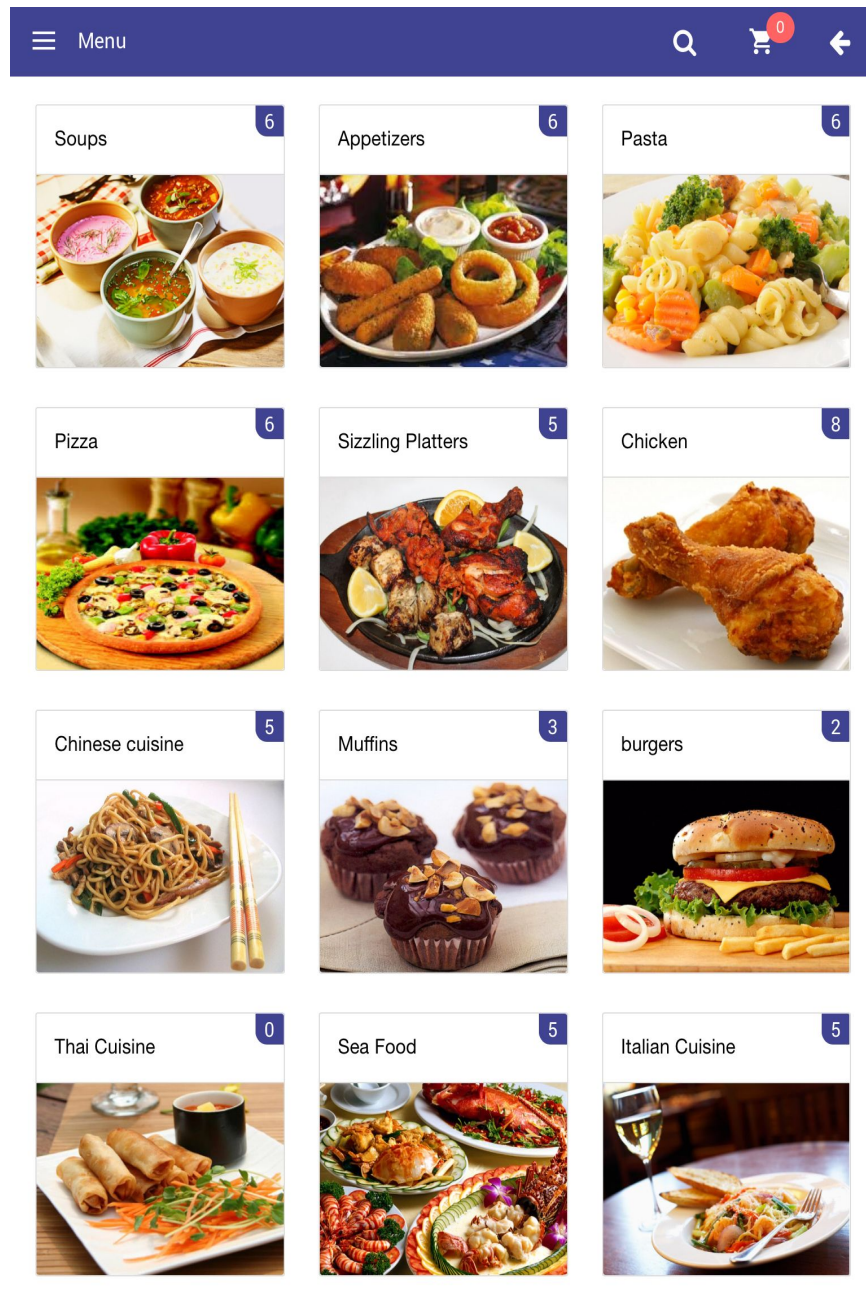
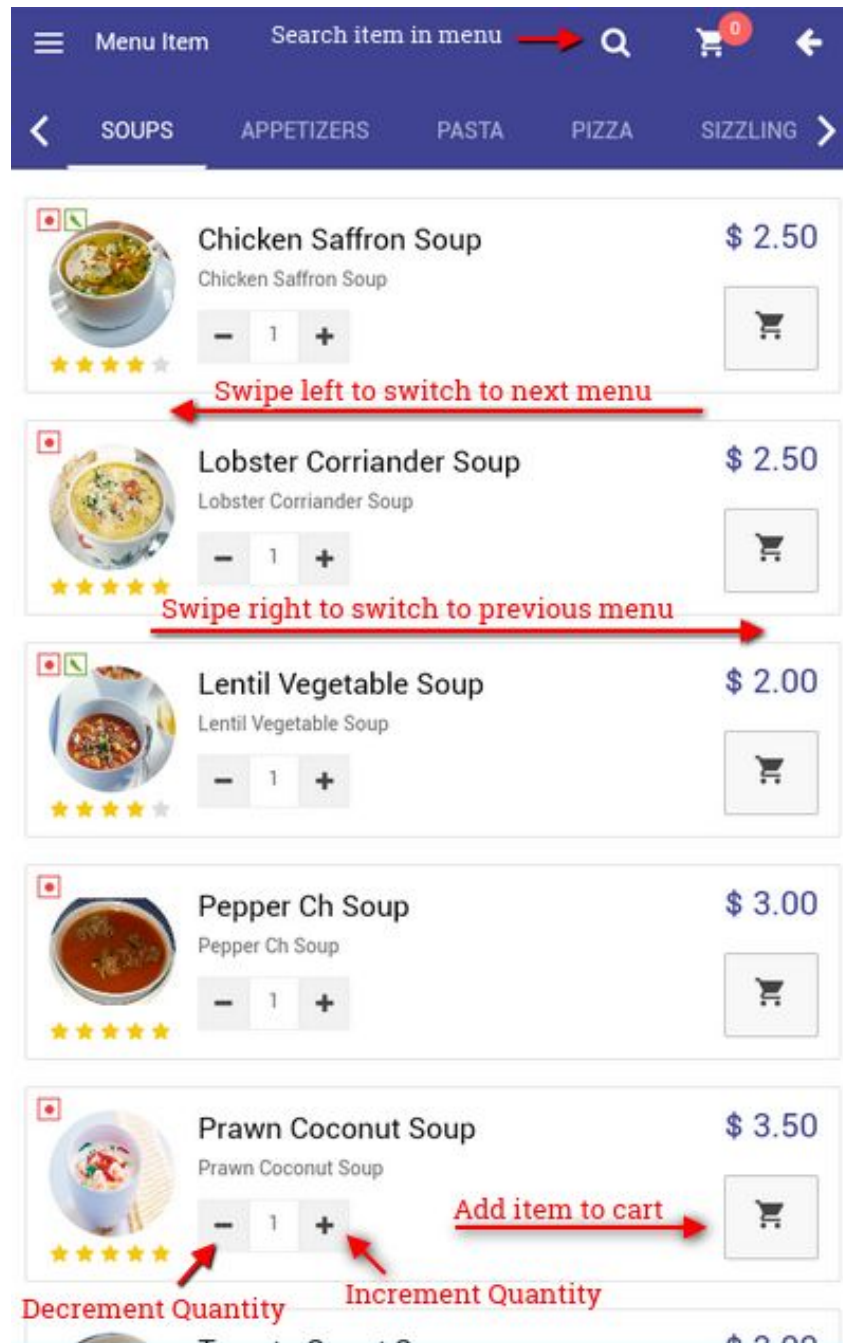**14. Exit Restaurant :** To exit from restaurant.

3. **Start Order**

It is mandatory to start order first prior to visit menu. Application will not allow user to see menu or any item if order is not started. Start Order is one session of order that customer will place.
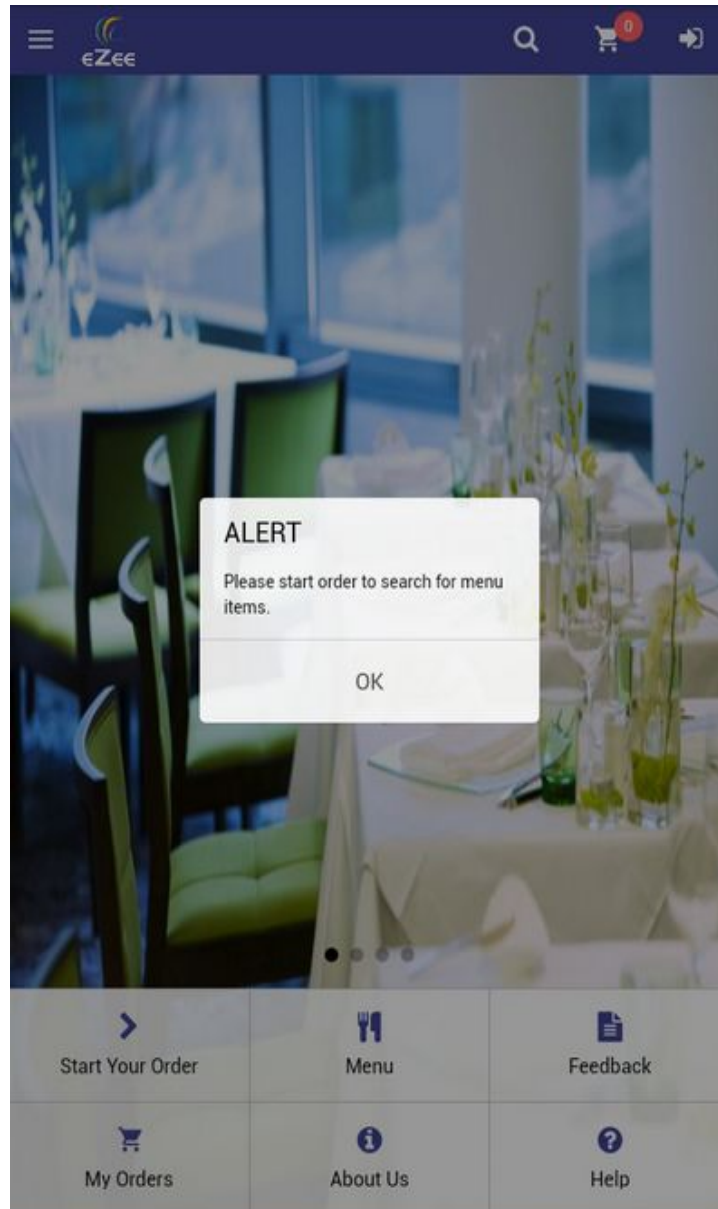
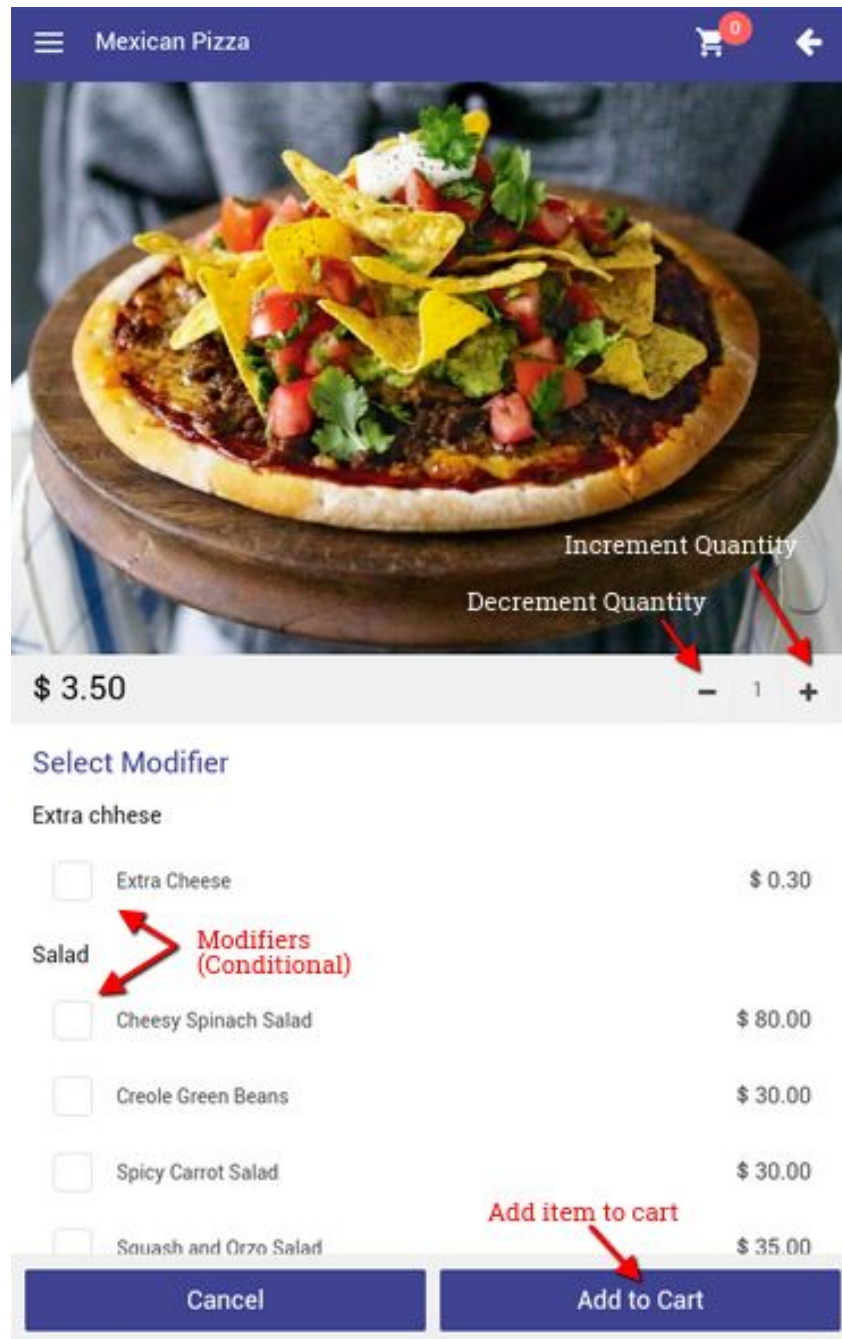4. **Menu List :** It shows list of menu.

5. **Menu Item List :** It shows List of menu items of menu which is selected in menu list.

6. **Menu Item Detail**

It shows all details of particular item which is selected in menu item list. All details consist of item name, quantity, price and modifier items, units, etc.
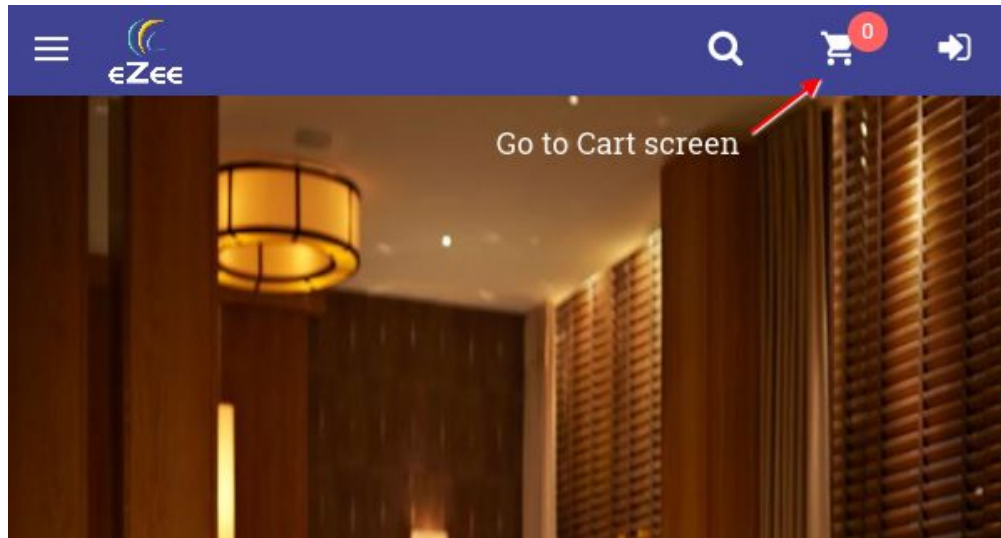
After checking modifiers (if available) and unit, You can add item in cart.

7. Cart

You can view added item in cart. You can access cart by pressing cart icon on top bar of every screen.

If there is no item in cart, Then application will display one message "Your cart is empty. If cart is not empty, then it will display cart screen.

Name	QTY			Total	
Tomato Carrot Soup (Full)	−	1	+	$ 2.00	✖
Spring Rolls (8 Pieces)	−	2	+	$ 6.00	✖
Chinese hot and sour pork soup (Full) Extra Cheese (Full) Cheesy Spinach Salad (Full) Squash and Orzo Salad (Half)	−	2	+	$ 18.40	✖
Mexican Lasagna (1 Plate) Squash and Orzo Salad (Half)	−	3	+	$ 19.50	✖
Mexican Pizza (1 Plate) Extra Cheese (Full) Squash and Orzo Salad (Half)	−	1	+	$ 7.30	✖
Frozen Mojito (150 ml.)	−	4	+	$ 10.00	✖
Hot Chocolate Brownie (Half)	−	1	+	$ 1.90	✖
Total				$ 65.10	

Guest Comments

> 💬 Guest Comments

Tap to Confirm Order

Confirm Order

Clear Cart   Continue with your Order

Tap to Clear Cart ➜

8. **Confirm Order**

To Place order, press **"Confirm Order"** button, Before sending order, application will check following configurations.

- If waiter mode is off, Then it will check weather table is configured or not. If table is not configured, Application will display message **"Please select table from configuration".**

Please select table from configuration.

Name		QTY		Total	
Tomato Carrot Soup (Full)	—	1	+	$ 2.00	✗
Spring Rolls (8 Pieces)	—	2	+	$ 6.00	✗
Chinese hot and sour pork soup (Full) Extra Cheese (Full) Cheesy Spinach Salad (Full) Squash and Orzo Salad (Half)	—	2	+	$ 18.40	✗
Mexican Lasagna (1 Plate) Squash and Orzo Salad (Half)	—	3	+	$ 19.50	✗
Mexican Pizza (1 Plate) Extra Cheese (Full) Squash and Orzo Salad (Half)	—	1	+	$ 7.30	✗
Frozen Mojito (150 ml.)	—	4	+	$ 10.00	✗
Hot Chocolate Brownie (Half)	—	1	+	$ 1.90	✗
Total				**$ 65.10**	

App will not Confirm Order is table
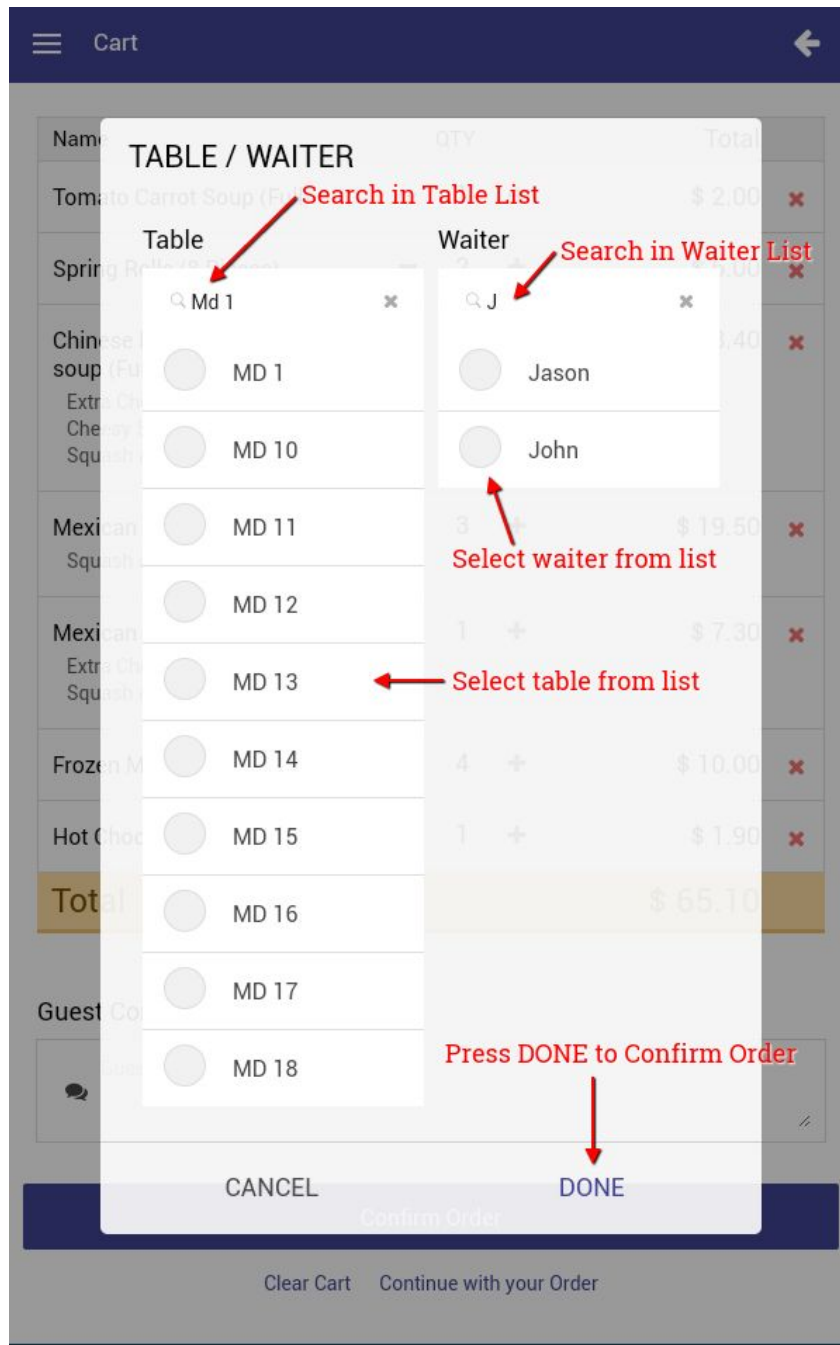is not configured from Configuration.

Guest Comments

> 💬 Guest Comments

Confirm Order

Clear Cart   Continue with your Order

- If waiter mode is on, then application will open pop-up and ask for table number and waiter name, Application will send order only after waiter select table number and waiter name from pop-up.

When application is sending order, It will show following pop-up message. It will automatically closed when order is successfully placed.
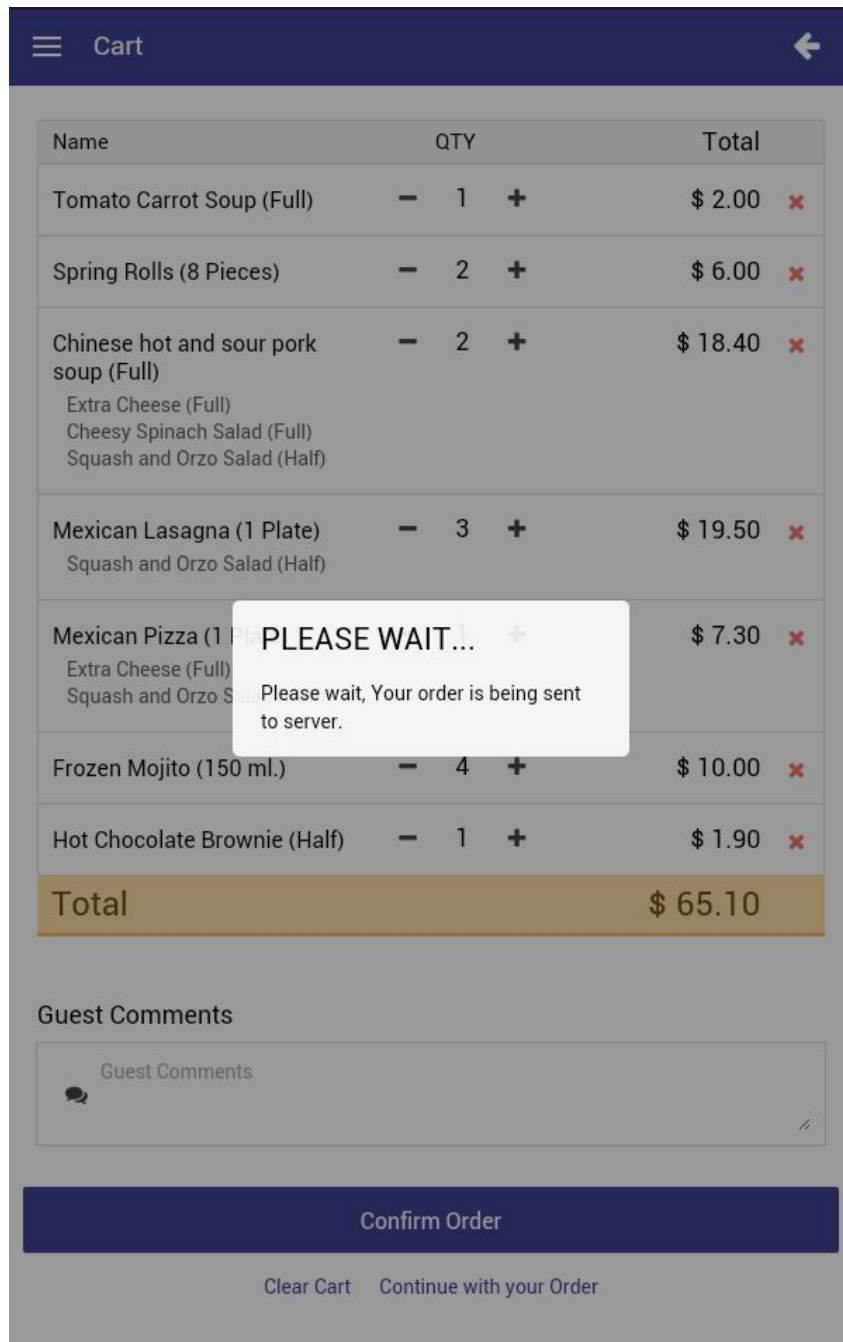
- When order is successfully placed, application will open **My Orders** screen. It contains all orders that customer has placed or waiter has taken.

| Name	QTY	Total
Hot Chocolate Brownie (Half)	1	$ 1.90
Frozen Mojito (150 ml.)	4	$ 10.00
Mexican Pizza (1 Plate) Extra Cheese (Full) Squash and Orzo Salad (Half)	1	$ 7.30
Mexican Lasagna (1 Plate) Squash and Orzo Salad (Half)	3	$ 19.50
Chinese hot and sour pork soup (Full) Extra Cheese (Full) Cheesy Spinach Salad (Full) Squash and Orzo Salad (Half)	2	$ 18.40
Spring Rolls (8 Pieces)	2	$ 6.00
Tomato Carrot Soup (Full)	1	$ 2.00
Total		**$ 65.10**

9. **Rate Order**

User can also rate their order. To rate order, Click on "**Rate Order**. It will open one dialog which contains list of all items with star. User can give star. Then enter Name and email ID and then press **"RATE"**to rate order. If user is already logged in, then pop-up will not show name and email id text-boxes.
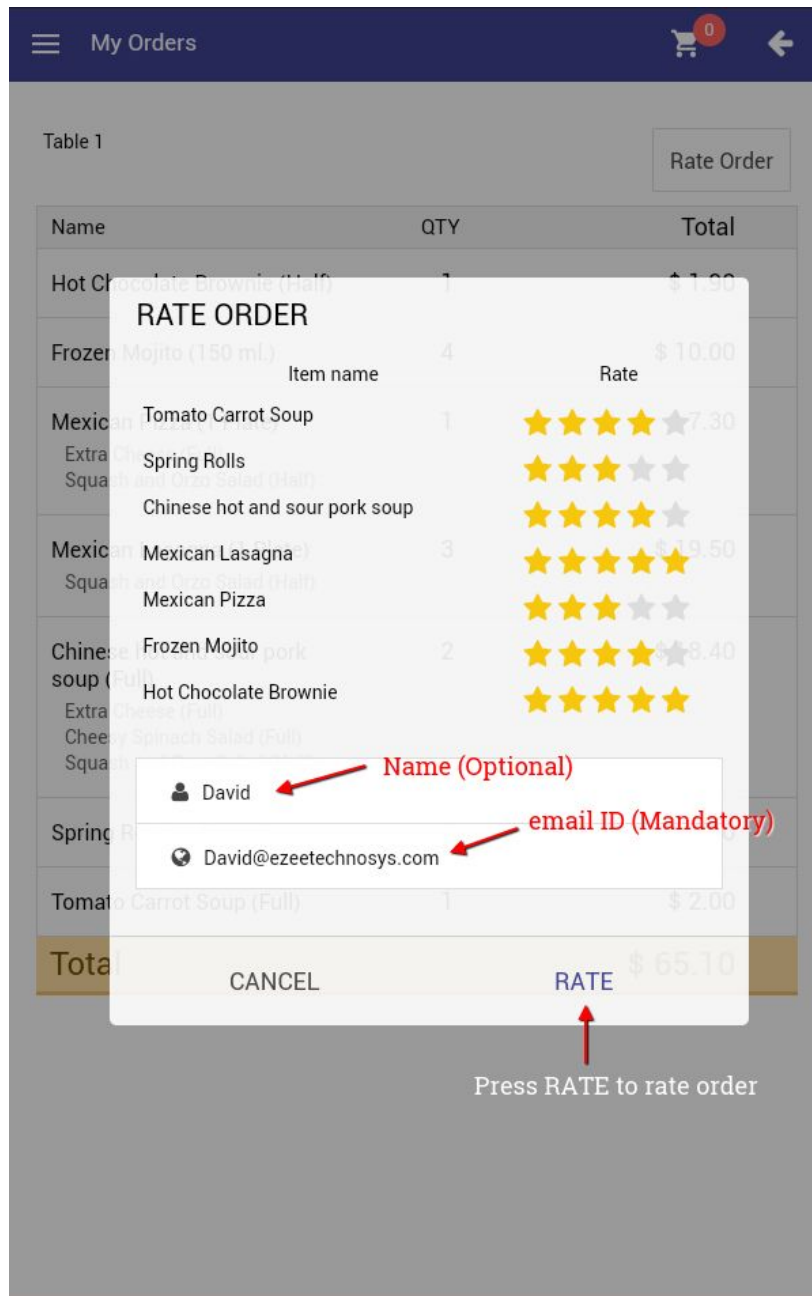
When user press **"RATE"**application will send rate to server and order is successfully rated, it will display message **"Order Rate Successfully"**.

User can also see ratings of rated order by pressing **"RATED"**button on top right corner of order.
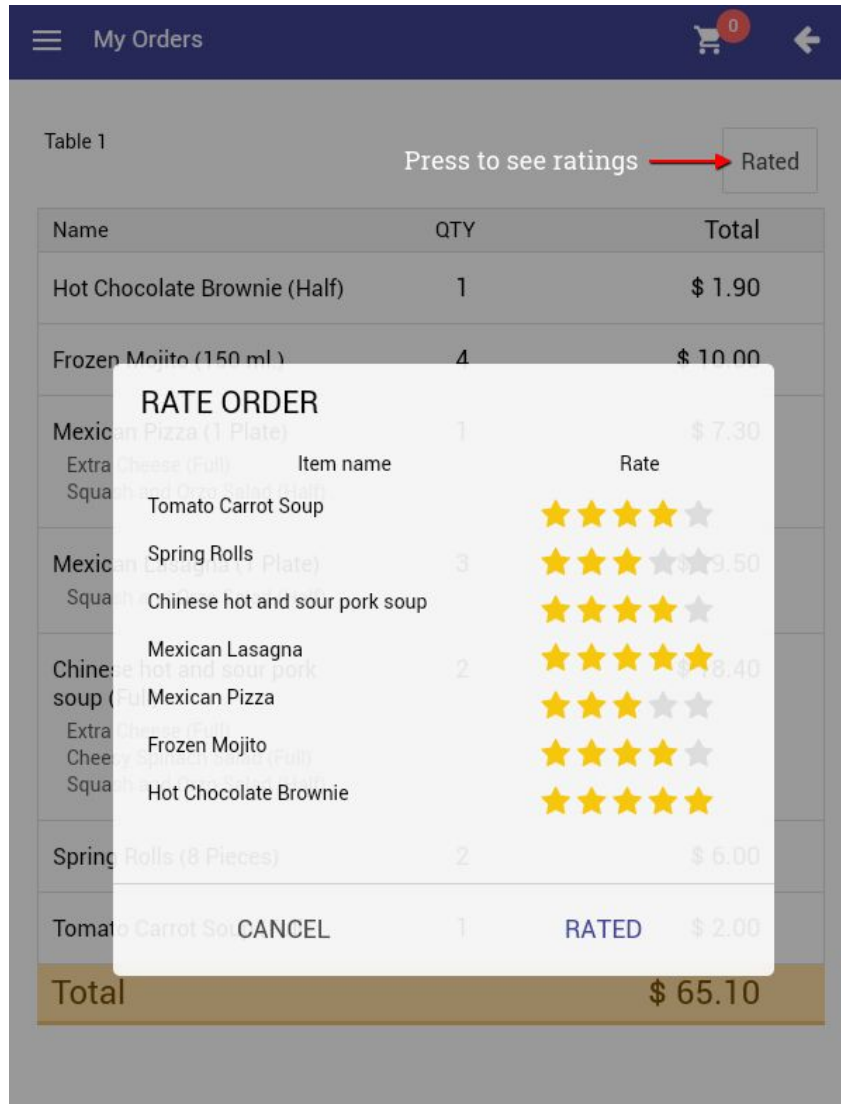
10. **Complete Order**

   After completion of order, press **"Complete Your Order"**to end order session. Application will as for confirmation to complete order.
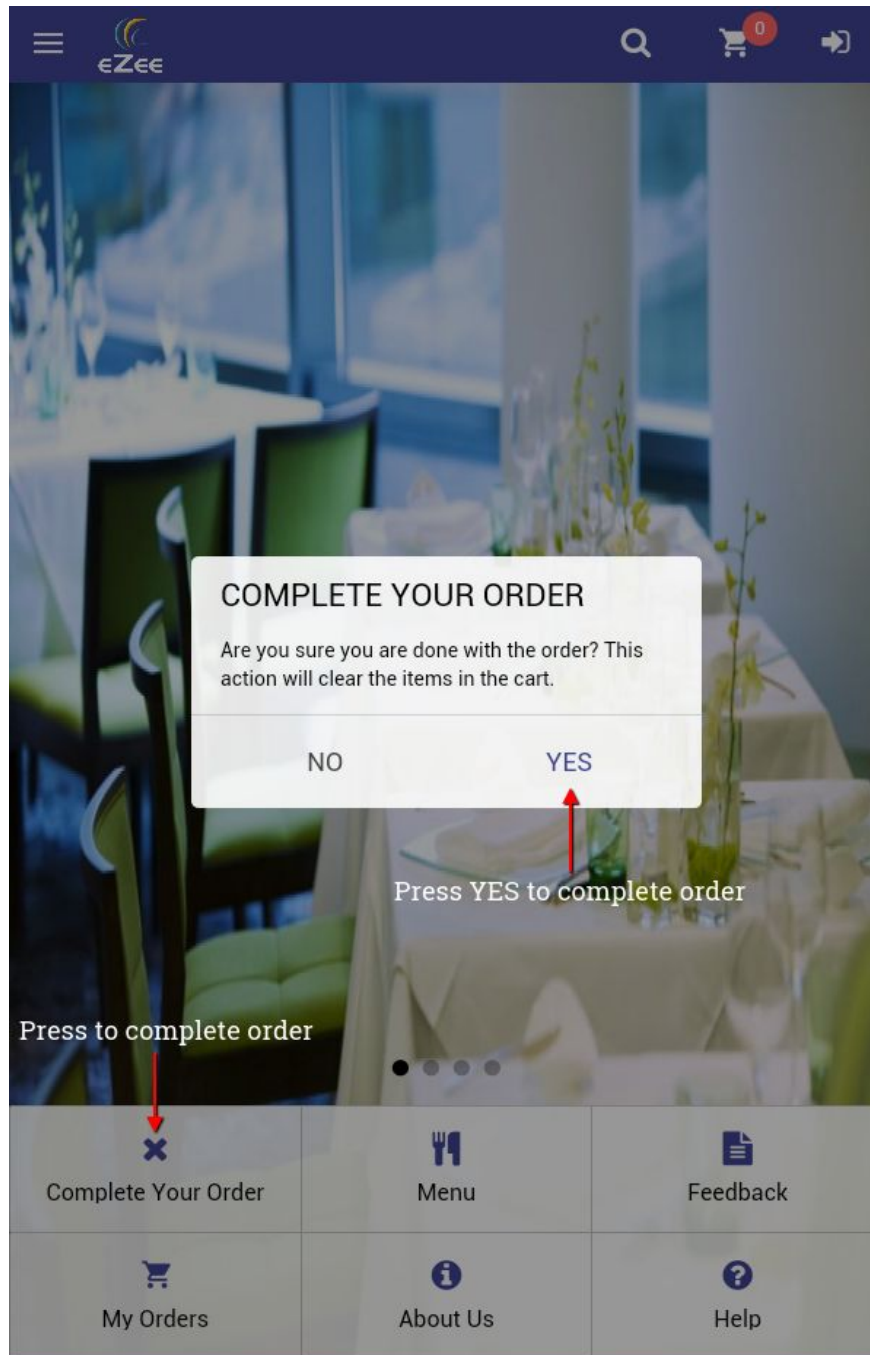
If force feedback is enabled in back end and waiter mode is off then application will not allow user to complete order without giving feedback. At that time it will display following message.
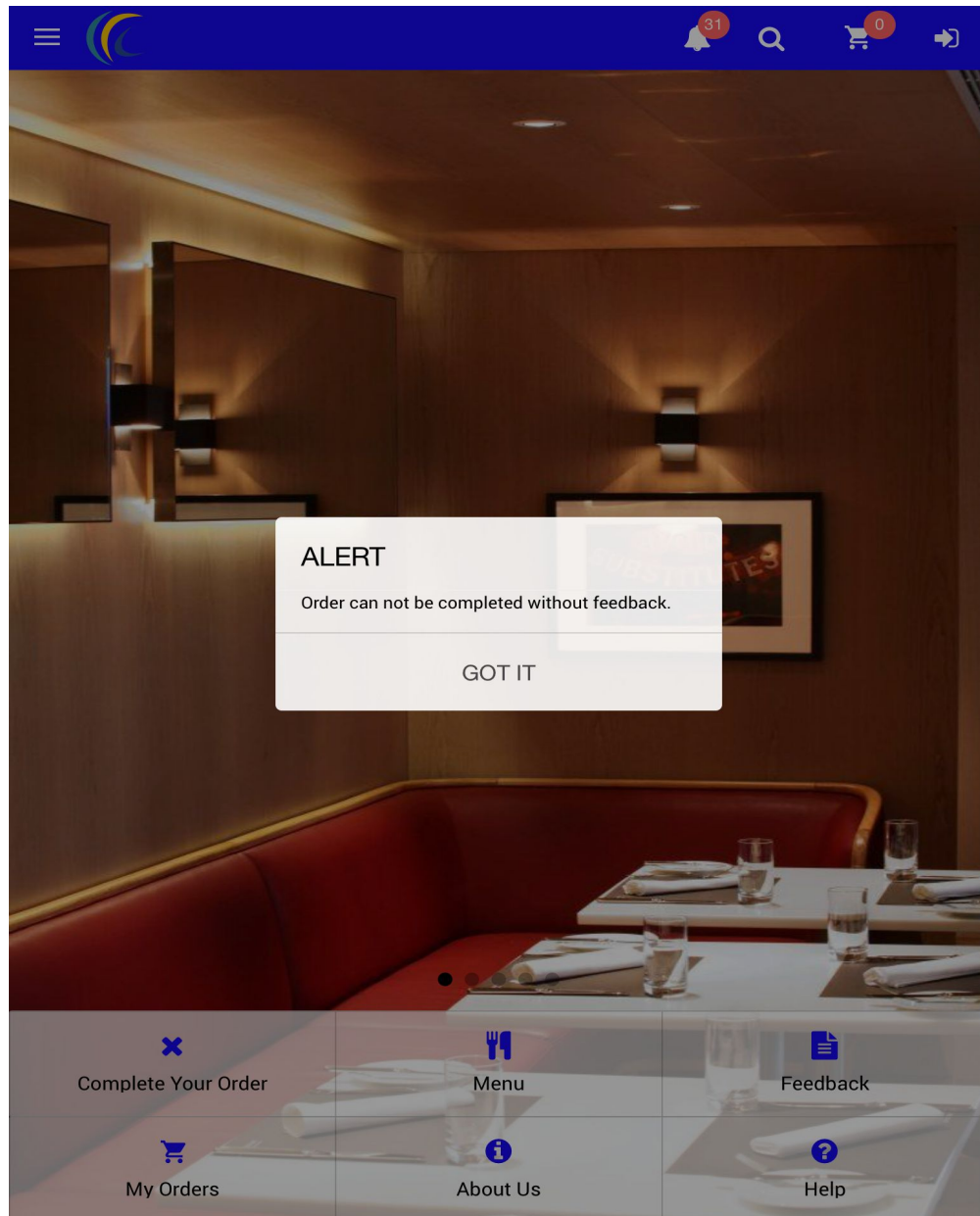
NOTE : Complete order will clear your cart and my orders from application.

11. **Customer Login / Signup**

eZee iMenu allows user to create their account in application. So that when they place any order, It will be placed with their email id. When they logged in, application will fetch his/her last orders in application.

To Log in / Sign up, Press on top right order icon. It will open sign up screen.

1. Sign Up

2. Sign In

12. **Feedback**

    eZee iMenu also take feedback from customers. To give feedback press **"Feedback"** on home screen.
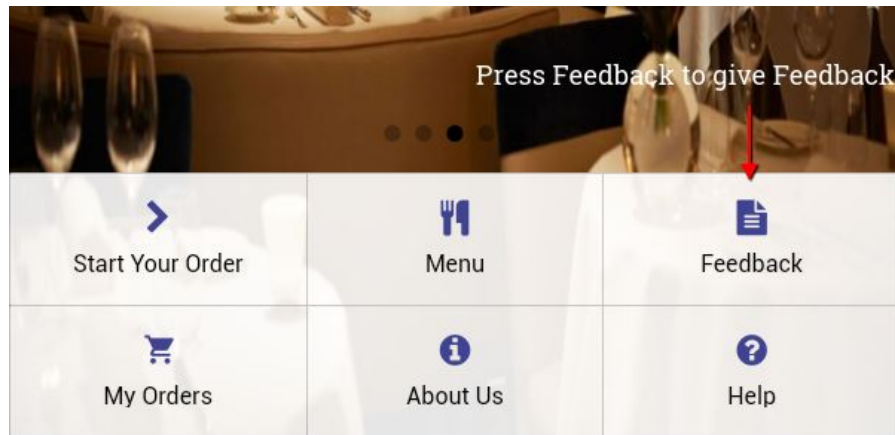
Restaurant can add as many questions as they want. All those questions will be visible here one by one. After giving all answers application will ask Guest Information and then it will submit feedback.

When feedback is successfully submitted, It will display one pop-up message **"Feedback submitted successfully".**

Guest Information

Enter Name — **← Guest Name (Mandatory)**

Enter Email — **← Guest email ID (Mandatory)**

Enter Contact Number — **← Guest Contact Number (Optional)**

Press DONE to submit feedback

| Back | Done |

Thank You